



# SONIA GILL

Age: 35 Years | Experience: 14 Years

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A quick learner and outcome oriented Enterprising Professional with 14 years of experience in Indian Air Force, notably having led operations, maintenance and production of complex guided missile systems with a focus on operational effectiveness, reach and impact. Empowering Leader who supports top executives with a unique perspective and appreciation that human capital is our greatest asset. Genuine influencer who thrives on challenges and translates visions into strategies and initiatives to create actionable, value-added goals. The unwavering commitment to excellence and the ability to thrive in complex business environments are unique assets that can be leveraged to benefit any organisation.

## STRATEGIC PLANNING AND RISK MANAGEMENT

- Carried out planning and implementation of accident/incident free cross-country mobility of Pechora Air Defence System worth Rs 1000+ Cr.
- Assessed risk & implemented mitigation strategies for handling hazardous explosives and process risks

## PROJECT MANAGEMENT

- Formulated SOPs, Directives and Analytical Reports for process improvements and adherence to EMS for ISO certified BRD (Base Repair Depot).
- Headed a team of qualified technicians to carry out fire safety audits, financial audits, inventory audits, equipment and infrastructure audits, quality audits of an ISO certified BRD.
- Coordinated project progress reviews, Continuous Process Improvement & mid-course corrections with various project stakeholders ensuring timely completion

## HUMAN RESOURCE MANAGEMENT

- Leading administration of 500+ air warrior, the complete organisation entailing equipment and a fleet of 100+ military vehicles in multiple locations and difficult terrains.
- Transformed Unit Run Canteen with modern infrastructure, digital transactions and enhanced security period through efficient vendor management during covid.
- Handled end to end HR processes for 300+ personnel including onboarding, training, performance appraisals, counseling, discipline and welfare, throughout length of service

## OPERATIONS MANAGEMENT

- As flight Commander of Combat flight, ensured smooth functioning of a tactical unit at all times and formulated SOPs.
- Have an experience of BRD and calibration team. While working as Senior Calibration Officer, led a team for scrutinising the scale of Test equipment required in the fleet by replacing the older test equipments with the new generation test equipment.
- Lead the e-office project in my sqn and covered 3 verticals including operations, maintenance and administration.
- Planned preventive & scheduled maintenance of assets including forecasting spares parts availability & manpower requirements
- Managed budgeting, monitoring and reporting of upgradation/maintenance of the facilities and capital assets for longer sustainability, increased operational safety and process enhancements

## EDUCATION

- BE, Computers (SBMN Engg. College, Rohtak)
- Post graduate diploma, Aeronautical engg (Visvesvaraya Technological University, Karnataka)

## CERTIFICATE

- CLABS
- Advance EMI/EMC
- Lean Six Sigma Green Belt
- Certified Scrum Master
- Certification in Global Supply Chain Management
- Performance Appraisal Workshop

## KEY SKILLS

- Risk analysis
- resource planning
- crisis management
- techno-logistics
- HRM and facility management
- Team building and management
- people development
- problem solving