



SONIA GILL

Age: 35 Years | Experience: 14 Years

Mobile: 9417191898

Email:soniagill.gill@gmail.com

in <https://www.linkedin.com/in/sonia-gill-9876a4270>

A quick learner and outcome oriented Enterprising Professional with 14 years of experience in Indian Air Force, notably having led operations, maintenance and production of complex guided missile systems with a focus on operational effectiveness, reach and impact. Empowering Leader who supports top executives with a unique perspective and appreciation that human capital is our greatest asset. Genuine influencer who thrives on challenges and translates visions into strategies and initiatives to create actionable, value-added goals. The unwavering commitment to excellence and the ability to thrive in complex business environments are unique assets that can be leveraged to benefit any organisation.

STRATEGIC PLANNING AND RISK MANAGEMENT

- Carried out planning and implementation of accident/incident free cross-country mobility of Pechora Air Defence System worth Rs 1000+ Cr.
- Assessed risk & implemented mitigation strategies for handling hazardous explosives and process risks

PROJECT MANAGEMENT

- Formulated SOPs, Directives and Analytical Reports for process improvements and adherence to EMS for ISO certified BRD (Base Repair Depot).
- Headed a team of qualified technicians to carry out fire safety audits, financial audits, inventory audits, equipment and infrastructure audits, quality audits of an ISO certified BRD.
- Coordinated project progress reviews, Continuous Process Improvement & mid-course corrections with various project stakeholders ensuring timely completion

HUMAN RESOURCE MANAGEMENT

- Leading administration of 500+ air warrior, the complete organisation entailing equipment and a fleet of 100+ military vehicles in multiple locations and difficult terrains.
- Transformed Unit Run Canteen with modern infrastructure, digital transactions and enhanced security period through efficient vendor management during covid.
- Handled end to end HR processes for 300+ personnel including onboarding, training, performance appraisals, counseling, discipline and welfare, throughout length of service

OPERATIONS MANAGEMENT

- As flight Commander of Combat flight, ensured smooth functioning of a tactical unit at all times and formulated SOPs.
- Have an experience of BRD and calibration team. While working as Senior Calibration Officer, led a team for scrutinising the scale of Test equipment required in the fleet by replacing the older test equipments with the new generation test equipment.
- Lead the e-office project in my sqn and covered 3 verticals including operations, maintenance and administration.
- Planned preventive & scheduled maintenance of assets including forecasting spares parts availability & manpower requirements
- Managed budgeting, monitoring and reporting of upgradation/maintenance of the facilities and capital assets for longer sustainability, increased operational safety and process enhancements



EDUCATION

- BE, Computers (SBMN Engg. College, Rohtak)
- Post graduate, Aeronautical egg (Visvesvaraya Technological University, Karnataka)



CERTIFICATE

- CLABS
- Advance EMI/EMC
- Lean Six Sigma Green Belt
- Certified Scrum Master
- Certification in Global Supply Chain Management
- Performance Appraisal Workshop



KEY SKILLS

- Risk analysis
- resource planning
- crisis management
- techno-logistics
- HRM and facility management
- Team building and management
- people development
- problem solving