



NAVIN VASHISHT

Age: 37 Years | Experience: 20 Years

Mobile: 7057787986

Email:navin.vashisht@gmail.com

[in https://www.linkedin.com/in/navin-vashisht-2777ba254](https://www.linkedin.com/in/navin-vashisht-2777ba254)

Dynamic and result-oriented Indian Naval Officer with 20+ years of rich experience across diverse functions in leadership roles. Experienced in Administration, Operations, HR Management, Contracts Management, Policy formulation, Fire Fighting, Security & Vigilance, Sports and extracurricular activities. Excellent in communication, analytical, technical negotiation skills, mentoring, knowledge transfer, problem solving and inter personal skills with ability to work independently and as an adaptable team player

ADMINISTRATION & MANAGEMENT

- Rich experience in HR management of nearly 1000+ personnel including administration, logistics, role distribution, Supply & Chain Management
- Attained 20 years of rich experience in Fire, Safety & protection, fire suppression system, fire detection system and damage control equipment, loss prevention and environmental safety for Naval assets worth Rs 30000 cr (Ship's and residential buildings)
- Possess understanding of Operational Risk Management (ORM), Risk Assessment, Risk Mitigation and relevant aspects of Industrial Safety
- Saving of Rs 10 cr + on negotiations while hiring civil buildings on lease during FY 22-23

OPERATIONS

- Coordinated multiple multi-dimensional operations, including planning and execution of vivid naval exercises which includes as Navigating officer in Maldives, Sri Lanka and Singapore during joint operations with Indian Navy
- Undertook training of 1000+ personnel towards fire protection, standard operating procedures for fire fighting and damage control
- Successfully facilitated installation of Communication equipment onboard Indian warship's
- Headed the Communication department of Indian warships and ensured 100% availability of equipment which was necessary for mission accomplishment, resulting in optimal results
- As Administrative officer, ensured setting up of infrastructure for COVID-19 cell in 2020 with all basic medical facilities in conjunction with medical department
- Undertook responsibility of hiring more civil buildings as part of CNS directive of Key on Arrival, presently doubled the numbers of hiring flats since 2022
- Oversaw construction and delivery of setting up of Buildings and Sewage treatment plant of approximately Rs 100 crores
- Served onboard various frontline Indian Naval Warships (Aircraft Carrier, Destroyer, Frigates, Offshore Patrol vessels, Waterjet craft)



EDUCATION

- BSC , Naval Science (Goa university , Goa) 2008 -2011
- MSc, Telecommunication (CUSAT, Kochi) 2017 -2018
- Certificate , Global Supply & Chain Management (Indian Institute of Foreign Trade, New Delhi) 2023 -2023



CERTIFICATE

- Centre for Leadership and Behavioural Studies
- Certification in Global Supply chain management from IIFT, New Delhi
- Boat/ Ship Handling
- Electronic Warfare Officer
- Fire Fighting Officer
- Communication Officer



ACHIEVEMENT

- Commended by Chief of the Naval Staff
- Commended by Vice Chief of the Naval Staff commendation in 2023 whilst carrying out the duties of Administrative officer
- 9 years Long Service Medal
- 20 years Long Service Medal



KEY SKILLS

- Administration
- Talent Management
- Sports Officer
- Overall Coordinator
- Information Security Officer
- Human Resource Management
- Security and Vigilance Officer
- Supply Chain & Management
- Fire Fighting Officer