



# AMIT KUMARI

**Age: 38 Years | Experience: 14 Years**

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Dynamic, result oriented and multifaceted officer from Executive (Logistics) Branch of Indian Navy with 14 years of diverse experience in Military Supply Chain Management, Budget management, HR Management, Post Contact Management, commercial negotiations, administration, training and development. A competent professional with strong work ethics, flexibility, integrity and commitment towards organisational objectives.

## PROJECT MANAGEMENT.

- Successfully Implemented the Navy's Integrated Clothing Management System (ICMS) (Oracle Based) by leading a team right from formulating the business process rules, development of the software modules, implementation and training of personnel pan Navy.
- The ICMS manages the entire clothing requirement of approx. 65000 personnel by carrying out a review of demands, procurement and distribution to the personnel as per their entitlements.
- The ICMS has resulted in accurate forecast, efficient inventory management and ensures timely disbursement of items and their online accounting over 51 clothing centres pan Navy.

## MATERIEL MANAGEMENT

- More than seven years Procurement expertise (Domestic and foreign) in two biggest central procurement Depots of Indian Navy. Carried out procurement of Engineering spares as well as general Stores for ships, submarines and bases.
- Led my team and ensured all activities from coordination of demands, Drafting RFP, tendering, Evaluating Comparative statement of tenders, price negotiations, placement of orders and Post Contract Management using the Integrated Logistics Management System (ILMS) - the Navy's MIS for stores and depot management (SAP based application).
- The average Revenue Budget handled towards procurement was approx. 250 crores per annum. On an average Quarterly placed approx 200 orders. Well versed with ABC and VED analysis. Had led teams and ensured material stocktaking and preservation (warehousing function) .

## AT EASTERN NAVAL COMMAND WAS INSTRUMENTAL IN IMPLEMENTING AND TRAINING WORKSHOPS

- Implementation and conduct of training work shop of the e-ticketing Software (Defence Travel System) at command level in coordination with the Controller General of Defence Accounts & Audits. The module provides a central platform to meet the ticketing (Rail & Air) requirements of the Indian Navy Personnel, dispensing the requirement of booking Rail & Air tickets through the Railways and Air Portal.
- Replaced the manual financial payment with online Payment. All sundry payments made to the personnel are online as against the earlier manual system, using corporate banking features. This facilitated maintaining transactions on e-ledger of a monthly cash assignment of more than 100 Crores
- Pan Navy Vendor Conclave in association with CII, Visakhapatnam chapter was organized with an aim to increase our vendor base, to promote "Make in India". The Conclave was attended by various DPSUs and firms and approx 130 vendors participated.

## HUMAN RESOURCE MANAGEMENT

- Led service and civilian personnel and have been responsible for their training, advancements and all service as well as personal requirements including counselling. Efficiently and effectively, carried out performance appraisals of men/women I led. In addition, from time to time hired Data entry operators, trained and developed them towards fulfilling org goals.

## ACCOMPLISHMENTS- OTHER THAN CORE WORK

## EDUCATION

- PGD, Global Supply Chain Management (IIFT , New Delhi)
- PGDILSCM, International Logistics (Mumbai University, KJ Somaiya College of Arts and Commerce )
- B. Com, Commerce (HR College, Mumbai University)

## CERTIFICATE

- Behaviour studies

## KEY SKILLS

- Supply chain management
- HR management
- Project Management
- General administration
- Training and team management
- Operations Management
- Vendor management
- Microsoft office
- Security management
- Negotiations • Tendering
- Communication • Tableau
- Global Trade management
- Data Analysis • Team management

- Award. Pan Indian Navy secured third place in Commodore Not essay (2016) The topic was- HR Management in Indian Navy- Balancing personal professional aspiration in the information age.