



# NUPUR SINGH

**Age: 0 Years | Experience: 14 Years**

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**Email:nupursingh535@gmail.com**

**Rank: Wing Commander**



## EDUCATION

- MBA , Retail Management (Sikkim Manipal University, ) 1st Mar 2013 -1st Mar 2015
- BSC , Life sciences (Daulat Ram college DU, Delhi) 1st Mar 2004 -1st Mar 2007



## CERTIFICATE

- Basic and Advanced Logistics course
- Centre for Leadership and Behavioral studies
- Capsule course on G-em
- Workshop on Appraisal system



## ACHIEVEMENT

- Commendation by AOC-in-C 2017



## KEY SKILLS

- Procurement • Warehousing
- Project management
- Human resource management
- Distribution Logistics
- Inventory Management

An Indian Air Officer from the logistics branch holding expertise in supply chain management, procurement and warehousing.14 years work experience handling international supply chain with Western, Russian and domestic vendors.Has a positive attitude and is self motivated to align with the organisational goals.Always a team player and committed to mission accomplishment.Experience in Project management ,HR management and Appraisal system also.

## PROCUREMENT OFFICER

- null

## PROFESSIONAL EXPERIENCE

- Ensured uninterrupted spare support for 14 different aircraft and weapon system of IAF,worth in excess of Rs 300 cr.The spare support enabled attainment of maximum operational efficiency for the end users.
- Continued follow on liaison with major Original Equipment Manufacturers (OEMs) like HAL,BDL,BEL & British Aerospace for hassle free supply chain.
- Expert in identification and segregation of vendors for purchase for obtaining maximum value for money.
- Had an eye for detail and excelled in formulation of various documents which include RFP/RFI and further bid evaluation,supply order and contract .
- Handled multiple contract negotiations and post contract management plans.
- Managed an accident free warehouse spread over 2500 sq m .
- Expertise in handling various inventory ensuring no stock outs and non moving inventory in store.
- Initiated civil works for maximum space utilisation for improvement of structure,shelving and ease of usage material handling equipment.The scope of these works executed was worth Rs 30 Cr
- Lead a team of 165 personnel ,handled all their HR function which included recruitment ,training ,leave management and appraisal.Kept them motivated and ensured they functioned as one cohesive team for achieving organisational objectives.
- Was selected for delivering motivational talks to school and college students to Join IAF.
- Associated with Air Force Families welfare association and have organised various events for welfare such as free medical camp, coaching classes and scholarships.