



APARNA AGARWAL

Age: 36 Years | Experience: 14 Years



9057229854



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Versatile technocrat and high-motivated Military Leader with nearly 13.5 years of experience in IT Infrastructure Management, IT Governance, Information Security, System Administration and IT Operations, IT Project Management, Vendor Management. I believe in providing solutions to problems using Technology through adept leadership and apt application of sound management practices.

SENIOR COMMUNICATION & IT OFFICER (VP OPERATIONS/PROJECT MANAGER) NOVEMBER 2020 - PRESENT

- Spearheaded projects to build multi-layered, secure and reliable IT infrastructure for operational deployment of strategic equipment through efficient inventory management.
- Expertise in on-site monitoring, conducting of root cause analysis of failures and streamlining operation to minimize downtime in communication system.
- Ensured robust cyber security posture in providing internet services in stipulated timelines by effective UTM configuration thereby achieving 'zero' violations.

COMMANDING OFFICER (DIRECTOR/HEAD OF OPERATIONS) AUGUST 2017 - NOVEMBER 2020

- Develop and implement HR strategies, policies, and practices that align with Organization objectives, and promote a positive and productive workplace culture
- Introduced agile to cross-functional teams of 100+ technical professionals, identified bottle necks, improvement opportunities, resolved issues and sequenced activities to meet 100% deadlines and achieve project goals.
- Led more than 100 air warrior on various missions, ensuring their safety and well-being in high-pressure situations.

SENIOR IT OFFICER (PROJECT MANAGER -IT) AUGUST 2014 - AUGUST 2017

- Maintained and managed IT & networking equipment, supplies, and services ensuring there optimal serviceability for mission readiness as well as user satisfaction.
- Conducted numerous cyber awareness campaigns to identify and mitigate IT-related risks, and to ensure zero-violation cyber policy of IAF.
- Handled IT Budget and inventory of around 1500 PCs/workstations. Developed and implemented IT inventory control procedures, resulting in a 20% reduction in inventory losses.

NETWORK ADMINISTRATOR (NETWORK OPERATIONS MANAGER) JANUARY 2011 - AUGUST 2014



EDUCATION

- Certificate Course, Global Supply Chain & Logistics Management (Indian Institute of Foreign Trade - Knowledge Centre, New Delhi) 1st Mar 2023 -1st Sep 2023
- MBA , Business Management (Narsee Monjee Institute of Management Studies, Mumbai) 1st Jul 2021 -1st Jun 2023
- PGD , Aeronautical Engineering (Visvesvaraya Technological University, Belgaum) 1st Jul 2010 -1st Jun 2011
- BE , Computer Science (Baldev Ram Mirdha Institute of Technology, Jaipur) 1st Mar 2005 -1st Mar 2009



CERTIFICATE

- Lean Six Sigma Course (green belt)
- Professional Knowledge Course
- Basic & Intermediate Air Staff Course
- Basic Information Warfare course
- Workshop for Leadership and Behavioral Sciences
- Operation & Maintenance of Upgraded Tropo Communication Course
- Composite Communication & Computer Networking Course
- Appraisal Report workshop
- Audit capsule course on Information Warfare.
- Programming Languages- Python, Java, Asp.net, C, C++



ACHIEVEMENT

- Commendation by Air Officer Commander-In-Chief for utmost dedication.
- First in the order of merit in the Professional Knowledge Course



KEY SKILLS

- Project Management
- Management IT Infrastructure
- Team Leadership
- Cyber Security
- Information Security Governance
- General Administration
- Operations Management
- Crisis & Risk Management
- Budgeting & Inventory Management

- Orchestrated and administered as PMG in collaboration with external stakeholders to build an exclusive communication network.
- Collaborated with external stakeholders to ensure multiple stages of redundancy in communication systems.
- As part of PICG(Project Implementation Core Group) for Network For Spectrum (NFS) project, worked closely with engineering, logistics, operations and executive team to ensure timely implementation of project.



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