



# AMIT KUMARI

Age: 38 Years | Experience: 14 Years



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## EDUCATION

- PGDILSCM, (, )



## CERTIFICATE

- Behaviour studies



## ACHIEVEMENT

- The topic was- HR Management in Indian Navy- Balancing personal professional aspiration in the information age.
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## KEY SKILLS

- Supply chain management
- HR management
- Project Management
- General administration
- Training and team management
- Operations Management
- Vendor management
- Microsoft office
- Security management
- Negotiations • Tendering
- Communication



Dynamic, result oriented and multifaceted officer from Executive (Logistics) Branch of Indian Navy with 14 years of diverse experience in Military Supply Chain Management, Budget management, HR Management, Post Contact Management, commercial negotiations, administration, training and development. A competent professional with strong work ethics, flexibility, integrity and commitment towards organisational objectives.

## PROJECT MANAGEMENT.

- Successfully Implemented the Navy's Integrated Clothing Management System (ICMS) by leading a team right from formulating the business process rules, development of the software modules, implementation and training of personnel pan Navy.
- The ICMS manages the entire clothing requirement of approx. 65000 personnel by carrying out a review of demands, procurement and distribution to the personnel as per their entitlements.
- The ICMS has resulted in accurate forecast, efficient inventory management and ensures timely disbursement of items and their online accounting over 51 clothing centres pan Navy.

## MATERIAL MANAGEMENT

- More than seven years Procurement expertise (Domestic and foreign) in two biggest central procurement Depots of Indian Navy.
- Ensured all activities from coordination of demands, tendering, price negotiations, placement of orders and Post Contract Management using the Integrated Logistics Management System (ILMS) - the Navy's MIS for stores and depot management (SAP based application).
- The average Revenue Budget handled towards procurement was approx. 250 crores per annum. On an average Quarterly placed approx 200 orders.

## AT EASTERN NAVAL COMMAND WAS INSTRUMENTAL IN IMPLEMENTING AND TRAINING WORKSHOPS

- Implementation and conduct of training work shop of the e-ticketing Software (Defence Travel System) at command level in coordination with the Controller General of Defence Accounts & Audits. The module provides a central platform to meet the ticketing (Rail & Air) requirements of the Indian Navy Personnel, dispensing the requirement of booking Rail & Air tickets through the Railways and Air Portal.
- Replaced the manual financial payment with online Payment. All sundry payments made to the personnel are online as against the earlier manual system, using corporate banking features. This facilitated maintaining transactions on e-ledger of a

monthly cash assignment of more than 100 Crores

- Vendor Conclave in association with CII, Visakhapatnam chapter to increase our vendor base with an aim to promote "Make in India". In addition, the aim of this meet was to enhance awareness of vendors on procurement procedures, indigenisation, inspection modalities and avenues for new vendors in supply of spares and stores to Navy. The meet was also aimed to encourage young entrepreneurs, MSMEs and startups to participate in indigenized manufacturing and development of products and work towards reducing imports to achieve self-reliance under the aegis of Make in India programme. The Conclave was attended by various DPSUs and firms and approx 130 vendors participated

## HUMAN RESOURCE MANAGEMENT

- As a junior and mid-level Divisional Officer, I have led service and civilian personnel and have been responsible for their training, advancements and all service as well as personal requirements including counselling.

## ACCOMPLISHMENTS- OTHER THAN CORE WORK

- Award. Pan Indian Navy secured third place in Commodore Not essay (2016) The topic was- HR Management in Indian Navy- Balancing personal professional aspiration in the information age.
- Welfare. As a step towards women empowerment actively played an instrumental role by educating the ladies who join officers and sailors from diverse cultures, education and social background. Imparted Information and knowledge on an overview of Naval life, various pay entitlements, welfare loans by Navy, investment & mutual fund etc by giving presentations to the Naval wives welfare Association.
- Fundraising For an NGO (After retirement). Raised Rs 1,00,2000.00 via KETTO platform for Shanti Sajal Research and Charitable Trust for building a hospital for not to privileged women and girls.

## PREFERRED INDUSTRIES

- Green Energy
- Retail
- FMCG
- Information Technology
- Hospitality
- E commerce