



NEHA RATHI

Age: 0 Years | Experience: 10 Years



8116627036



neharathiee@gmail.com

Dynamic, versatile and performance driven Military officer with 10 years of military leadership including wide experience in conceptualizing, planning and managing projects across the country. Ardent learner who has spearheaded a cross functional team of skilled professionals in technical and logistical domain. Human resource manager who has displayed team leadership and problem solving skills throughout her engagement. Rich experience includes varied exposure in Strategic Mission Planning and Resource allocation, Helicopter Maintenance and Operations Management, Project Management, Resource Management, Employee Life Cycle Management and Leadership.

PROJECT MANAGEMENT AND OPERATIONS

- Senior management leader, known for collaborating with cross-functional teams (150+ workforce) to drive solution development processes, coordinated with top leadership, cross functional departments, Regulatory authorities, international teams and stakeholders for smooth day to day operations.
- Received a medal for leading flying operations with a team of 20 people and maintaining incident-free efficiency and continuity for 150+ days at THOISE (transit halt area) as part of the ongoing Operation Meghdoot
- Organised daily flying schedules along with managing O&M of 14 helicopters as one of the few woman officers in the high-risk area of Siachen Glacier (altitude ~20,000 feet). Achieved the highest serviceability record of 80% enabling 250+ hrs of incident free flying
- Carried out quarterly and half-yearly maintenance safety audits for entire station including hangars, labs and stores, Employed analytical and quality control skills to identify areas of improvement by undertaking process improvement initiatives for drafting SOPs, procedures and guidelines resulting in process optimization
- Performed periodic quality audits of all maintenance related activities of the squadron and deciphered the bottleneck processes and anomalies from the reports prepared and implemented the rectification process
- Handled various projects across India by employing office productivity tools and visualization tools to increase productivity and for better transparency

TRAINING AND ADMINISTRATION

- Developed and motivated team members, ensuring skill development and career growth; managed welfare matters and grievance counselling, handled performance appraisals, and



EDUCATION

- B.Tech, Electrical engineering (G B Pant University , Uttarakhand) 1st Jun 2009 -30th Jul 2013
- M tech, aeronautical engineering (Vishweswarya Technical University, Bangalore) 14th Jan 2014 -15th Dec 2015
- Executive course in Global supply chain and logistics management, supply chain (IIFT , Delhi) 20th Mar 2023



CERTIFICATE

- Lean six sigma(Green Belt)
- CSM
- CSPO
- Certified Maintenance Officer
- National Service Scheme



ACHIEVEMENT

- Commended by Commander in Chief
- Instructor Grading



KEY SKILLS

- Project Management
- Operations Management
- Human Resource Management
- General Administration
- Supply Chain Management
- Cross Functional Coordination

helped resolve HR issues

- Responsible for assessment of personnel on their performance, welfare management, rewards and appreciation
- Supervised employee grievances redressal, leave management, discipline, counselling, and conflict resolution
- Provided support to Wipro's team and led Train the Trainer program, enabling training of 1250 employees over 3 years along 12 verticals with weekly feedback from peers and managers

Generated from secondinnings.org