



<https://www.linkedin.com/in/namrata-das-2b607551/>

10 years of multi role work experience in Project Management, Supply Chain, Security, and Human Resource Management & Development. Aptitude at problem solving through contingency planning, skilled at resourceful identification of creative, innovative solutions. Strong verbal and written communication skills, to articulate and convey persuasively adept communication style to foster productive and harmonious relationships.

### PROJECT MANAGER

- Established functional department under SAP/ERP automation. Developed and executed strategic procedures to optimize functionality, trained team to effectively operate in SAP/ERP environment.
- Played key role in managing portfolio of vendors, performance evaluation, vendor lifecycle. Led contract negotiations for Rate Contracts with OEMs, employing effective communication and negotiation skills to secure 80 % improved mission capability of formation.
- Part of 25 crores worth procurement project team for Advance Winter Stocking at Leh. Collaborating with cross-functional teams, adhered to strict delivery schedules to achieve 92% expected stocking in forward Line Of Control.

### PREFERRED INDUSTRIES

- Branding and PR
- Marketing/ Digital Marketing
- HR
- Learning and Development
- Project Management
- Logistics
- Hospitality
- Security and Loss Prevention



### EDUCATION

- Certificate program on Global Supply Chain Management, GLOBAL SUPPLY CHAIN MANAGEMENT (INDIAN INSTITUTE OF FOREIGN TRADE, Delhi) 20th Mar 2023 - 3rd Jan 2023
- BASIC ORDINANCE MANAGEMENT COURSE GRADE A, Logistics (RANI DURGAWATI VISHWAVIDYALAYA, JABALPUR) 17th Jul 2016 - 1st Mar 2017
- DIPLOMA , DEFENCE AND STRATEGIC STUDIES GRADE A (UNIVERSITY OF MADRAS, Chennai ) 3rd Jan 2012 - 3rd Jan 2013
- MASTERS , CRIMINOLOGY AND CRIMINAL JUSTICE ADMINISTRATION (UNIVERSITY OF MADRAS, Chennai ) 3rd Jan 2009 - 3rd Jan 2011
- BACHELORS (HONOURS) , PSYCHOLOGY (GOKHLE MEMORIAL GIRLS COLLEGE, Kolkata) 3rd Jan 2006 - 3rd Jan 2009
- Brand communications, PR and Marketing, Brand Management (MICA, Ahmedabad ) 29th Jun 2023 - Invalid date



### CERTIFICATE

- NFNLP Certified NLP BASIC PRACTITIONER COURSE



### ACHIEVEMENT

- Football
- Rowing
- Convict Study

- Opinion Study On Decriminalization of Sex Workers
- Published autobiography of a fauji couch
- Gold medal in Army 10 mtr Air Pistol shooting



## KEY SKILLS

- Leadership, Human Resource Management, Training and Development
- Interpersonal Intelligence, Team Building, Training and Development
- Project management, SCM, Procurement
- Articulate, Persuasive, Effective Speaker
- Creativity, Public Relations, Marketing