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EDUCATION

- MBA, HR (Sikkim Manipal University, Gangtok) 12th Jun 2013 - 7th Jun 2015
- BA, Public Administration (IGNOU, NEW DELHI) 9th Jun 2004 - 15th Feb 2007



CERTIFICATE

- EXCEL CERTIFICATION
- GLOBAL SUPPLY MANAGEMENT
- Capsule Course for Capsule on Leadership and Behavioral Science, IAF



ACHIEVEMENT

- AWARDED AIR OFFICER IN CHARGE COMMANDING IN CHIEF COMMENDATION IN 2017



KEY SKILLS

- Project Management
- Operations Management
- Human Resource Management
- General Administration
- Supply Chain Management
- Cross Functional Coordination
- Strategic planning
- Security and Policy Planning
- Policy Formulation
- Risk Management
- Negotiations skill
- Communication skills
- Payroll Management
- Performance Management



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AAn astute, progressive and disciplined Officer (Wing Commander) in Indian Air Force with 22+ years of Air Force experience in dynamic environment & multifaceted working conditions with a shade of 10 yrs experience in Operational role. Highly-regarded for leading subordinates and projects with critical budget and time constraints. Well-known for his acumen in the field of operations, security, project management, human resource management and liaison skills.

WG CDR

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OPERATIONS AND STRATEGIC PLANNING MANAGEMENT

- ■ Administered multiple Strategic Projects worth 100 cr. including initiation, evaluation, execution, effective monitoring and quality control. ■ Provided leadership and strategic direction to officials of Central Govt. & external partners involved in security setup of North East of India. ■ Implemented SOPs which brought down Operational, Inventory costs, improved safety and reduced timelines of operation in a high-tech fleet. ■ Supervised, budgeted, procured and managed training items, office equipment and welfare items worth Rs 25 Cr. annually. ■ Operated unit of approx 120 personnel and carried unhindered operations in NCW (Network Centric Warfare) environment with high degree of efficiency from far off location close to IB (50 Km). ■ Ensured lean management at Command level and implemented clustering concept which brought down people requirements close to 25% and brought around 5 Cr savings annually in revenue costs to Govt. exchequer. ■ As Secretary of Officers' Mess, generated high revenue by rationalized resource utilization resulting in a 32% YoY growth. ■ Handled the responsibility by command HQ to induct new systems in short Span of time. Led processes like Pre-dispatch (PDI), Asset management and Onsite acceptance (OSAT) of mission critical equipment by critical forecasting, operationalized systems in record timeframes and ensured deliverables of contract were in order.

ADMINISTRATION & HUMAN RESOURCE MANAGEMENT

- Managed cross functional teams of sizes 500-600 at Air Force bases. Ensured good team bonding, cohesion and high efficiency by keeping employees motivated ■ Ensured conduct of large scale events like Adventure camps, Recruitment rallies etc with thorough planning, monitoring, liaison and people management. ■ Motivated employees through special events, incentive programs, and constructive feedback and facilitated onboarding sessions and on-the-job training for new hiring, bolstering employee job position knowledge and skillset. ■ Monitored and handled employee claims involving performance-based and harassment incidents, organized and led staff orientation programs and training to promote collaboration and also processed employee claims involving performance issues and harassment. ■ Maintained human resources regulatory compliance with local, state and federal laws and coordinated employee grievances and disputes in timely and professional manner by finding constructive solutions. ■ Implemented performance reviews and motivational strategies to elevate HR team results. ■ Imparted regular on job training and continuity training to meet professional need and achieve skill upgradation for the career progression. ■ Carried out effective training of special forces (Garud, PARA SF) including NCC Cadets and troops without compromising safety standards ensuring high morale of the troops.

SECURITY AND FIRE OPERATIONS

- Ensuring physical security while conceptualizing security plans, identifying vulnerabilities, exposures and risk. Preparing disaster response policy, safeguarding assets and coordination with law enforcing agencies. ■ Conducted a comprehensive security audit to identify critical points in an Air Force establishment and implemented the full security set up in and around the earmarked area including monitoring and access control of all personnel. ■ Successfully implemented an integration project of high resolution, monitoring, scanning, surveillance and alerting equipment for enhancing safety of vital installations. ■ Refined and revalidated SOPs by consistent drills with sister services and state agencies for better coordination which resulted reduction in response time of QRT team by 10%. ■ Developed and implemented strategies to prevent and respond to security incidents and patrolled internal building spaces and facility grounds to identify and deter threats to assets. Conducted training sessions for new security personnel to facilitate compliance with security protocols. ■ Proficient in successful approaches for overseeing fire department operations while providing expert emergency response and first aid, analyzing structure fires and testifying in court proceedings.

PROJECT MANAGEMENT

- Ensured relocation of a high end, state of art system (approx 1200 Km far) by bringing up infrastructure, security setup, risk control and other administration facilities in at different location. ■ As Officer in charge of Garud Commandos, endured deployment and subsequent rotation of Garud Commandos at higher altitude areas by ensuring coordination with other services and civil bureaucrats. ■ As Officer in charge of works, handled the responsibility of completion of various office buildings in remote area worth 300 cr in time bound manner. ■ Worked with defence research institution DRDO for ready to eat project for soldiers deployed at high altitude bringing in approx 4 Cr of cost advantage to Govt. Exchequer.

PREFERRED INDUSTRIES

- OPERATION MANAGER, SUPPLY CHAIN MANAGEMENT, HUMAN RESOURCE MANAGEMENT, SECURITY AND FIRE MANAGEMENT, PROJECT MANAGEMENT

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