

NO IMAGE
AVAILABLE

KEY SKILLS

- Leadership
- Supply Chain Management
- Analytical Thinking and Decision Making
- Security Management
- Operations Management
- Project Management
- Cross Functional Coordination
- Human Resource Management
- Learning & Development
- Training Need Analysis
- Performance Management
- Employee Engagement
- Event Planning & Management
- Team Building
- Effective Communication Skills



null

A dynamic, versatile and passionate officer with hands-on specialist work experience in cross-functional operations and roles. An excellent team player with adaptive capability in acquiring new skills to achieve organizational goals. A critical thinker with an innate ability to execute projects and operations through team building and synergized use of human and material resources. Aspiring to use core military values in the corporate world.

OPERATIONS AND PROJECT MANAGEMENT

- o Supervised multiple deployments of missile firing unit while looking after administrative requirements and setting up camps for 200+ personnel at remote locations. o Managed smooth supply chain of spares and critical items of Guided weapon system of both vintage and modern make. o Improved process efficiency upto 40% by standardizing end to end operation management workflow for war plans with reduced timelines and limited resources, by smooth execution of activities, seamless co-ordination between sections and effective resource utilization. o Managed funds of over 3 Cr annually for infrastructure development. Planned various projects worth 130 Cr for induction of a new system and explosives at the unit adhering to CFEES safety standards. o Managed, maintained and documented a transport force of over 250 vehicles ranging from earth movers to two wheelers, system specialist vehicles, crash fire tenders and recovery vehicles of varying vintage. Catered vehicle requirements for operations within and outside base in war like situations.

HUMAN RESOURCE AND FINANCE MANAGEMENT

- o As Adjutant of a prominent IAF base managed HR functions of 2000+ personnel for 10 years including movement of personnel, performance appraisal, promotions, grievance handling, discipline, fund management in various code heads and administration. o Carried out hiring of casual labors for the Station through tendering process, advertising, opening and evaluating bids as per Defense Procurement Manual. o Handled entire spectrum of operational logistic, equipment management, clothing and ration supplies for maintaining a field force of 100 plus personnel deployed in an arduous remote terrain with extreme climatic conditions. o As an administrative officer of the base, managed various ventures with a total financial holding of 2.5 Cr through book keeping, resource allocation, planning for procurement of equipment in a staggered manner whilst keeping fund availability in check. o Single handedly spearheaded a team of 15 personnel towards the vaccination of personnel and families within the base (2000+ individuals) with

meticulous planning and meeting utmost safety standards as demanded by the pandemic.

SECURITY MANAGEMENT

- o As security head of an IAF base, managed to thwart an intrusion attempt with an alert team, active liaison with localities and law enforcement authorities. o Managed perimeter security of a unit with available manpower and using decoys as diversions to intruders. Got modern security equipment installed as deterrants to enemy forces.

PREFERRED INDUSTRIES

- OPERATIONS
- HRM
- ADMINISTRATION
- FACILITY MANAGEMENT
- PROJECT MANAGEMENT
- SCM / LOGISTICS
- QUALITY ASSURANCE
- DATA ANALYTICS
- SECURITY MANAGEMENT
- PUBLIC RELATIONS
- HOSPITAL MANAGEMENT
- CYBER SECURITY